

1. Date:

D	D	M	M	Y	Y	Y	Y
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Application to Transfer a Documentary Credit (DC)

To: Hong Kong and Shanghai Banking Corporation Limited

Office

For Bank Use Only
Transfer Reference No

Advising Bank Code

This is an application for the trade service(s) specified below. Please complete the required information and provide any instructions related to the trade service(s).

2. Type of DC transfer

☐ Partial **with** substitution of documents / ☐ Partial **without** substitution of docs / ☐ Entirety

3.1 First Beneficiary Name *(the Customer)*

3.3 First Beneficiary Tel number

3.4 First Beneficiary Fax number

3.5 First Beneficiary Export Account Number

3.6 First Beneficiary GST Number

3.2 First Beneficiary Contact Person

4.1 DC Number

4.1 DC Currency

4.3 DC Amount

4.4 DC Latest Shipment Date

D	D	M	M	Y	Y	Y	Y
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4.5 DC Expiry Date

D	D	M	M	Y	Y	Y	Y
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4.6 DC Issuing Bank

5. Method of Advising Second Beneficiary by: ☐ Full teletransmission ☐ Courier

6.1 Second Beneficiary Name

6.2 Second Beneficiary Address

6.3 Second Beneficiary Contact Person

6.5 Second Beneficiary Fax Number

6.4. Second Beneficiary Tel number

7.1 Second Beneficiary Advising Bank

7.2 Second Beneficiary Advising Bank Address

7.3 Second Beneficiary Advising Bank SWIFT *(if known)*

New Details of Transferred DC

8.1 New Amount in Figures

8.2 New Amount in Words

8.3 New Latest Shipment Date

D	D	M	M	Y	Y	Y	Y
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8.4 New Quantity and Unit Price of Goods *(if any)*

8.5 New Expiry Date

D	D	M	M	Y	Y	Y	Y
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8.6 Period for Presentation

 days

8.7 Insurance cover *(if any)*

The percentage of insurance cover required *(if applicable)* under the transferred DC is increased to

 %

9 Special Instructions *(if any)*

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(If required please use separate blank sheets with authorized signature for advising other instructions)

Charges - to be paid by First Beneficiary (FB) or Second Beneficiary (SB)	FB	SB		FB	SB
10.1 DC Transfer Commission	<input type="checkbox"/>	<input type="checkbox"/>	10.5 DC Issuing Bank's Charges	<input type="checkbox"/>	<input type="checkbox"/>
10.2 Commission in Lieu of Exchange	<input type="checkbox"/>	<input type="checkbox"/>	10.6 Transfer DC Advising Commission and Second Beneficiary's bank charges	<input type="checkbox"/>	<input type="checkbox"/>
10.3 Bill Commission	<input type="checkbox"/>	<input type="checkbox"/>	10.7 Transit Interest Charges <i>(if any)</i>	<input type="checkbox"/>	<input type="checkbox"/>
10.4 DC Transferring Bank Charges	<input type="checkbox"/>	<input type="checkbox"/>	10.8 Other Charges	<input type="checkbox"/>	<input type="checkbox"/>

10.9 Account number for charges

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11. Request:**For a Transfer in its Entirety**

The Customer as the First Beneficiary of the DC irrevocably requests HSBC to effect a transfer of the DC on exactly the same terms and conditions to Second Beneficiary. The Customer hereby irrevocably renounces all rights in respect of the DC. The Customer agrees that all amendments whether now existing or hereafter made are to be advised direct to the Second Beneficiary without reference to the Customer.

For a Partial Transfer – Without Substitution of Documents

The Customer as the First Beneficiary of the DC irrevocably requests HSBC to effect a partial transfer of the DC to the Second Beneficiary in accordance with the terms of this application and without the substitution of any documents. The Customer retains the right to refuse to allow HSBC to advise amendments of the DC to the Second Beneficiary. However, future amendments to the original DC may be notified to the Second Beneficiary without the prior consent of the Customer except for any increase of the Documentary Credit amount or quantity of goods or any extension of shipment or expiry dates.

For a Transfer - With Substitution of Documents

The Customer as the First Beneficiary of the DC irrevocably requests HSBC to effect a partial transfer of the DC to the Second Beneficiary in accordance with the terms of this application and with the substitution of documents for the Customer's account. The Customer retains the right to refuse to allow HSBC to advise amendments of the DC to the Second Beneficiary.

On or before the date on which the Second Beneficiary's draft and documents are presented to HSBC, the Customer shall deliver to HSBC the Customer's draft(s), invoice(s) and any other required documents ("Documents") in compliance with the DC in order that the Documents may be substituted for the Second Beneficiary's drafts and invoices. If the Customer fails, upon HSBC's request, to deliver the Documents or the Documents are discrepant, HSBC is authorised to forward the Second Beneficiary's invoice(s), draft(s) and other documents to the DC Issuing Bank or confirming bank, if any, without any responsibility or liability on HSBC's part (including, without limitation, any responsibility on HSBC's part to pay the Customer for the difference between the amount of the Second Beneficiary's invoice(s) and the amount authorised to be paid under the DC).

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/from www.gbm.hsbc.com/standard-trade-terms or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the

Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

Authorised Signatories and Company GU d