

Factsheet

This could be the right solution for you

- If you want to be in control of your business expenditure
- If you are booking your airtickets and hotel through a travel Agent
- If you want to negotiate better rates with your Travel Agent
- If you want to optimise your travel booking process

Key Features

Control

- Share the card with your Travel agent
- Set a maximum spending limit and transaction limit
- Select certain categories of suppliers to block to ensure use of the card for the purpose it is intended
- Use virtual card to make payment to Hotel bookings

Monitor

- Monthly statements will be provided online, showing details of all purchases made with the card, allowing you to keep a constant check on expenditure

Efficient

- Our reports allow you to manage expense claim process in a better way. We can send additional information for each transaction if provided by the Travel Agent
- Transactional data can be sent to your ERP as scheduled

Online Statements and Management Information

Our Lodge Card gives you the information you need from our online, easy to use, MiVision solution.

MiVision provides:

- Online statements with 'line item detail' transaction information if provided by suppliers
- Recent transactions that are updated daily and statements which are accessible for up to three years
- Online management information reporting enables you to run a number of standard reports or, create your own bespoke reports

Reports can:

- be downloaded in a range of formats, from Excel to CSV and PDF
- be set up once and scheduled to run periodically
- interrogate every aspect of data relating to your Purchasing Card programme
- filter and sum data fields so you get only the data you want
- an optional online expense management solution that can be integrated with your programme
- a consolidated view if you have other HSBC corporate card products

Flexible

- Choose when your business receives monthly statements and how you settle them – ACH, Direct Debit or cheque remittance
- Have up to 52 days' interest-free credit depending on the terms you agree with us

Convenient

- Settle payments with all airlines and hotel suppliers with a single monthly payment and because you choose the billing date
- Your suppliers will be paid in full within three to four working days basis their arrangement with their Banks

How it works

Admin	Travel Agent	Airlines/Hotel
Sets cost guideline	Uses card to book tickets from airlines	Obtains authorisation
Monitors transactions monthly	Verifies charges monthly against statement	Receives payment within three to four working days basis their arrangement with their Banks
Receives detailed and consolidated management information	Share the additional information pertaining to the bookings	

Other corporate products

- Corporate Card – A credit card designed to improve the way you manage your travel and entertainment expenditure
- Purchasing Card – A Credit card designed to improve the way you settle with your suppliers and provide you valuable management information
- Virtual Card – Provides secure payment for goods and services from suppliers without the need to deploy physical cards across your business

Next steps

- To find out more, talk to your Relationship Manager

This information summarises key product features and is not intended to replace any Agreement Terms. Subject to status.

We will discuss all charges with you before you make any commitment to us.