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1. Date:

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### Application for Export Repayment, Invoice Reduction & Write off

To: Hong Kong and Shanghai Banking Corporation Limited,  Office

<b>HSBC Bill Reference No</b> <input type="text"/>	<b>Export Account Number</b> <input type="text"/>
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#### 2. Instruction (Application)

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

Export Repayment  Export – Invoice Reduction  Export – Write-off

#### 2.1 Export – Invoice Reduction

- Reduction in invoice value on account of prepayment of usance bills
- Reduction in invoice value in other cases

#### 2.2 Export – Write-off

- Self-write-off by an exporter (Other than the Status Holder Exporter)
- Self-write-off by Status Holder Exporter
- Write-off by AD Category-1 Bank

#### 3.1 Beneficiary/Drawer Name (the Customer)

#### 3.2 Beneficiary/Drawer Address

#### 3.3 Name of Contact Person

#### 3.5 Contact Email Address

#### 3.4 Contact Tel Number

#### 3.6 Beneficiary/Drawer GST Number

#### 4.1 Bill Currency

#### 4.2 Bill Amount

#### 5.1 Applicant/Drawee Name (the Buyer)

#### 5.2 Applicant/Drawee Address

6. Shipping Bill/Softex Number, Shipping Bill/Softex Date, Payment - IRM/TT/eFIRC details, Realized Amount & Currency, Overseas Bank Charges (if any), Invoice Reduction Amount, Write-off amount, etc. (In case of space constraint provide details as an annexure to this form).

#### 7. Documents Submitted

**8. Customer's Remarks/Undertaking**

**9. Account to be debited for Charges** *(if applicable)*

Currency

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by visiting [www.gbm.hsbc.com/standard-trade-terms](http://www.gbm.hsbc.com/standard-trade-terms) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms). This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms apply to the above trade service(s).

Signed for and on behalf of the Customer:

**Authorised Signatories and Company Stamp**